

**DISTRICT AUTHORITY MEETING
DECEMBER 11, 2023**

MEETING CALLED TO ORDER AT 7:00 P.M. WITH THE PLEDGE OF ALLEGIANCE.
A MOMENT OF SILENCE WAS HELD FOR FORMER PUTNAM FIRE CHIEF NORMAN BERNIER
WHO RECENTLY PASSED AWAY.

MEMBERS PRESENT: A/C NORMAN PERRON, A/VC BRIAN MAYNARD, A/M KATHY NOEL-
JOHNSON, A/M STEVEN GAGNON

MEMBERS ABSENT: A/M SHARON STEWART

APPROVAL OF MINUTES: MOTION A/M GAGNON, SECOND A/M NOEL-JOHNSON TO
APPROVE MINUTES OF THE 11/13/2023 DISTRICT AUTHORITY MEETING AS PRESENTED. UV

PUBLIC PARTICIPATION: NONE

PETITIONS & COMMUNICATIONS: PROPERTY TAX REFUNDS:

TO: BRIAN & SANDRA PERRON, ROWE ST, PUTNAM—G/L10-22-\$12.41-VEHICLE SOLD
CHERYL WALSH, HERITAGE RD, PUTNAM—G/L10-22-\$87.69-VEHICLE SOLD
DONNA BROWN, SABIN ST, PUTNAM—G/L10-22-\$65.23-VEHICLE SOLD
TOYOTA LEASE TRUST, WOBURN MA—G/L10-22-\$237.50-VEHICLE LEASE SOLD
MOTION A/VC MAYNARD, SECOND A/M GAGNON TO APPROVE TAX REFUNDS. UV

REQUEST TO CLOSE MAIN ST. TO VEHICLE TRAFFIC ON SUNDAY, 03/10/2024

HARTFORD MARATHON FOUNDATION INC, EAST HARTFORD, CT. REQUESTS THE CLOSING
OF MAIN STREET, FROM ROUTE 44 (FRONT ST) TO MASSICOTTE CIRCLE, TO VEHICLE
TRAFFIC ON SUNDAY, 03/10/2024 FROM 10:30 AM TO 4:00 PM IN ORDER TO HOLD THE ANNUAL
COURTHOUSE O'PUTNAM 5K AND KIDS RUN. MOTION A/M GAGNON, SECOND A/M NOEL-
JOHNSON TO APPROVE REQUEST TO CLOSE MAIN ST TO VEHICLE TRAFFIC ON 03/10/24 UV

REPORTS OF DEPARTMENTS:

FIRE DEPARTMENT: ASSISTANT FIRE CHIEF RICK DIVINCENZO GAVE THE REPORT.
DEPARTMENT MEMBERS RESPONDED TO 26 FIRE CALLS FOR A TOTAL OF 388 MAN HOURS.
12 VOLUNTEERS ATTENDED THE DRIVERS TRAINING ON 11/08/23. ALL TRAINED ON THE
NEW TANKER TRUCK. 15 VOLUNTEERS MARCHED IN THE ANNUAL DAZZLE LIGHT PARADE.
ON 11/16/2023 FIRE DEPARTMENT VOLUNTEERS RESPONDED TO ATTAWAUGAN FOR A MILL
FIRE. FIRE CHIEF CAMPBELL EXPRESSED HIS THANKS TO ALL THE MEMBERS WHO
RESPONDED AND SPENT UP TO 15 HOURS ON THE SCENE.
THE NEW TANKER TRUCK IS BEING USED OFTEN, ESPECIALLY ON MUTUAL AID CALLS.
DISTRICT AUTHORITY CHAIRMAN NORMAN PERRON AND FIRE CHIEF BOB CAMPBELL
WENT TO JEWETT CITY SAVINGS BANK TO SIGN THE PAPERWORK FOR THE NEW
TANKER LOAN.

POLICE DEPARTMENT: POLICE CHIEF CHRISTOPHER FERACE GAVE THE REPORT.
DISPATCH CENTER RECEIVED 1158 CALLS FOR SERVICE IN NOVEMBER 2023.
OFFICERS INITIATED 51 INVESTIGATIONS WITH 58 CRIMINAL OFFENSES REPORTED
INCLUDING 7 FELONIES. A TOTAL OF 55 ARRESTS WERE MADE THAT INCLUDED 21 BY
WARRANT, 22 ON SITE, AND 12 JUVENILES. OFFICERS RESPONDED TO 17 DOMESTIC
VIOLENCE INCIDENTS, 18 MOTOR VEHICLE ACCIDENTS, THAT INCLUDES PRIVATE LOTS,
AND 19 ALARM ACTIVATIONS.

POLICE DEPARTMENT RECEIVED TOTAL INCOME OF \$2,172.00 THAT INCLUDED \$760.00
FOR OUTSIDE POLICE WORK.

EFFECTIVE 12/11/2023, DUANE ANDERSON IS THE NEW DISPATCH COMMUNICATIONS
SUPERVISOR. DUANE HAS A WEALTH OF EXPERIENCE IN THE DISPATCH, EMS AND FIRE
SERVICE, AND HIS TRANSITION TO HIS NEW POSITION SHOULD BE SEAMLESS. CHIEF
FERACE WILL BE POSTING INTERNALLY TO THE PART TIME DISPATCH STAFF THE
VACANCY CREATED BY DUANE BEING PROMOTED TO COMMUNICATIONS SUPERVISOR.

UNFINISHED BUSINESS: NONE

NEW BUSINESS: NONE

ANY AND ALL OTHER BUSINESS:

DISTRICT AUTHORITY CHAIRMAN PERRON STATED THAT HE WAS REQUESTED BY TOWN
OF PUTNAM SELECTWOMAN GLORIA MARION TO LOOK INTO THE ISSUE OF HOMELESS
PEOPLE RESIDING IN THE TOWN'S PUBLIC PARKS. POLICE CHIEF FERACE STATED THAT
EVERYONE, EVEN THE HOMELESS, HAVE A RIGHT TO BE IN THE PARKS, UNLESS THEY ARE
COMMITTING A VIOLATION. POLICE OFFICERS DO CHECK PARKS ROUTINELY WHILE ON
PATROL.

LETTER OF RESIGNATION FROM DISTRICT AUTHORITY MEMBER KATHY NOEL-JOHNSON
EFFECTIVE 12/12/2023 DUE TO MOVING OUT OF THE PUTNAM SPECIAL SERVICES DISTRICT.
MOTION A/M GAGNON, SECOND A/VC MAYNARD TO ACCEPT RESIGNATION WITH REGRET
UV

MOTION A/M NOEL-JOHNSON, SECOND A/VC MAYNARD TO CLOSE MEETING AT 7:25 PM UV

RESPECTFULLY SUBMITTED,

LUCILLE HERRICK, DISTRICT CLERK