PUTNAM SPECIAL SERVICES DISTRICT ANNUAL DISTRICT MEETING

The Electors and Citizens qualified to vote in the Putnam Special Services District, Town of Putnam, Connecticut are hereby notified and warned that the Annual District Meeting of said District will be Held at the Putnam Board of Education Conference Room #12, Putnam High School, 152 Woodstock Avenue, Putnam, CT. on the Seventh Day of May 2024 at 7:30 P.M. for the following purposes:

- 1. To choose a Moderator.
- 2. To Consider and Act upon the recommendations of the District Authority Board that Appropriations Be made for the Fiscal Year Budget in the total amount of \$5,226,938 for the period beginning July 1, 2024, and ending June 30, 2025, and to make such Appropriations as are advisable.
- 3. To do any other business proper to come before such Meeting.

Dated at Putnam, Connecticut this 08th Day of April 2024

DISTRICT AUTHORITY BOARD Normand Perron Brian Maynard Steven Gagnon Michael Vassar Kathleen Hayes

REPORT OF THE PUTNAM SPECIAL SERVICES DISTRICT AUTHORITY TOWN OF PUTNAM, CONNECTICUT

	ADOPTED FY2023/2024	PROPOSED FY2024/2025
GENERAL GOVERNMENT	197,160	202,680
STREET LIGHTS	128,000	135,000
POLICE DEPARTMENT	3,470,639	3,566,218
FIRE DEPARTMENT	367,561	444,749
DISPATCH DEPARTMENT	458,175	463,738
RESOURCE/SECURITY OFFICERS	277,942	294,553
CAPITAL & NON-RECURRING EXPENSES	0	0
TOTAL DEPARTMENTAL BUDGET	4,899,477	5,106,938
TRANSFER TO CAPITAL RESERVE FUND	155,000	120,000
TOTAL EXPENSES	5,054,477	5,226,938
LESS ESTIMATED REVENUE	853,097	927,129
NET EXPENSES	4,201,380	4,299,809
USE OF POLICE DEPT RESERVE FUND	0	0.00
USE OF FIRE DEPT RESERVE FUND	0	0.00
USE OF DISPATCH RESERVE FUND	0	0.00
USE OF SURPLUS FUNDS	225,000	350,000
TOTAL USE OF OTHER FUNDS	225,000	350,000
AMOUNT TO BE RAISED BY TAXATION	3,976,380	3,949,809

NOTE: ALL FIGURES ARE FURNISHED BY PUTNAM SPECIALSERVICES DISTRICT OFFICIALS AND ARE SUBJECT TO CHANGE UPON COMPLETION OF AUDIT

DATED AT PUTNAM CONNECTICUT THIS 8TH DAY OF APRIL 2024

EXPENDITURES

*	FY2022/2023 ACTUAL	FY2023/2024 ADOPTED	FY2023/2024 ESTIMATED	FY2024/2025 PROPOSED
GENERAL GOVERNMENT				
SALARIES	76,609	72,000	72,000	73,500
EMPLOYEE BENEFITS OPERATING EXPENSES	19,919 6,512	20,795 6,965	20,359 5,640	21,470 7,210
OUTSIDE EXPENSES	152,438	97,200	96,367	100,300
OTHER EXPENSES	0	200	0	200
TOTAL	255,478	197,160	194,366	202,680
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POLICE DEPARTMENT				
SALARIES	1,386,959	1,516,496	1,418,041	1,557,029
OVERTIME SALARIES EMPLOYEE BENEFITS	284,846 1,097,290	259,775 1,263,246	354,126 1,017,781	291,000 1,245,601
OPERATING EXPENSES	161,219	192,685	171,101	191,480
OUTSIDE EXPENSES	105,548	128,597	113,719	141,137
OTHER EXPENSES	23,086	29,840	27,864	29,971
DEBT SERVICE	0	0	0	0
CAPITAL EXPENSES	105,532	80,000	77,500	110,000
TOTAL	3,164,480	3,470,639	3,180,132	3,566,218
FIDE DEDARTMENT				
FIRE DEPARTMENT SALARIES	45,510	48,210	48,210	50,620
EMPLOYEE BENEFITS	103,161	117,479	114,931	120,730
OPERATING EXPENSES	193,986	183,222	176,483	182,867
OUTSIDE EXPENSES	8,246	7,650	8,097	7,650
OTHER EXPENSES	4,630	11,000	11,000	11,000
DEBT SERVICE	160,454	0	0	71,882
CAPITAL EXPENSES	0	0	0	0
TOTAL	515,987	367,561	358,721	444,749
DISPATCH DEPARTMENT				
SALARIES	208,170	214,211	207,397	219,615
OVERTIME SALARIES	65,128	75,866	64,245	74,000
EMPLOYEE BENEFITS	114,917	125,394	103,262	•
OPERATING EXPENSES	12,412	27,954	23,784	
OUTSIDE EXPENSES	559 700	3,000	1,600 750	3,000
OTHER EXPENSES CAPITAL EXPENSES	9,406	1,750 10,000	10,000	4,250 10,000
TOTAL	411,292	458,175	411,038	463,738
	111,202	100,170	111,000	100,700
RESOURCE/SECURITY OFFICERS CONTRACTUAL SERVICES	279,999	277,942	280,000	294,553
	,	,	_00,000	20.,000
STREET LIGHTS				
CONTRACTUAL SERVICES	119,606	128,000	130,000	135,000
TOTAL ALL DEPARTMENTS CAP/NON-RECURRING EXPENSES	4,746,842	4,899,477	4,554,257	5,106,938
POLICE DEPT EQUIPMENT		0	0	0
FIRE DEPT BLDG, GRNDS & EQUIP	0	0	0	0
FIRE DEPT VEHICLES		463,380	463,380	0
DISPATCH DEPT EQUIPMENT HEART/HYPENTENSION CLAIMS	30,000	0 0	0 0	0 0
TOTAL	30,000	463,380	463,380	0
TRANSFERS TO RESERVE FUNDS				
POLICE DEPT BLDG, GRNDS & EQUIP	20,000	40,000	40,000	20,000
FIRE DEPT BLDG, GRNDS & EQUIP	20,000	40,000	40,000	20,000 0
FIRE DEPT VEHICLES	65,000	1,620	1,620	50,000
DISPATCH DEPT EQUIPMENT	10,000	10,000	10,000	10,000
HEART/HYPENTENSION CLAIMS	46,404	40,000	40,000	40,000
ACCRUED SICK TIME BENEFITS	0	0	0	0
TOTAL	141,404	91,620	91,620	120,000
TOTAL EXPENDITURES & TRANSFERS	4,918,246	5,454,477	5,109,257	5,226,938

<u>REVENUES</u>

BALANCE FOR FD LAND, BLDG&EQUIP

*	FY2022/2023 ACTUAL	FY2023/2024 ADOPTED	FY2023/2024 ESTIMATED	FY2024/2025 PROPOSED
COLLECTOR OF REVENUE	4,130,862	4,246,380	4,177,318	170,000
GENERAL GOVERNMENT	498,232	475,021	545,917	547,155
STATE TAX GRANTS	77,414	108,076	209,933	209,974
TOTAL REVENUES	4,706,508	4,829,477	4,933,168	927,129
USE OF RESRVE FUNDS-FIRE EQUIP USE OF RESRVE FUNDS-FIRE VEHICLE USE OF RESRVE FUNDS-POLICE EQUIP USE OF RESRVE FUNDS- DISPATCH USE OF RESRVE FUND-H/HYPERTNSN TOTAL OTHER FUNDS	0 140,800 30,000 30,000 0 200,800	0 0 0	0 0 0 0 0	0 0 0 0 0
USE OF SURPLUS FUNDS TRANSFER TO RESERVE FUNDS BUDGETED EXPENSES	141,404 10,937	400,000 225,000	400,000 -223,911	0 350,000
TOTAL	10,937	625,000	176,089	350,000
TOTAL REVENUES & OTHER FUNDS	4,918,245	5,454,477	5,109,257	1,277,129
* Figure Exlusive of FY 24/25 Taxes				
CAPITAL IMPROVEMENTS BUDGET RESERVE FOR CAPITAL/NON-REC EXP. BALANCE FOR FIRE DEPT. VEHICLES GENERAL FUND TRNSFR TO RSRVE VEHICLE LOAN AGREEMENT PRIVATE DONATION-WHEELABRATOR USE OF SURPLUS FUNDS TOTAL	105,000 65,000 0 0 170,000	29,200 65,000 400,000 10,000 0 504,200	29,200 65,000 400,000 10,000 0 504,200	50,000
USE OF RESERVE FUND & VEH. LOAN FIRE DEPT. VEHICLES	140,800	463,380	463,380	
RESERVE BAL FOR FIRE DPT VEHICLES	29,200	40,820	40,820	50,000

70,000

80,000

80,000

*	FY2022/2023 ACTUAL	FY2023/2024 ADOPTED	FY2023/2024 ESTIMATED	FY2024/2025 PROPOSED
GENERAL FUND TRNSFR TO RSRVE	10,000	0	0	0
TOTAL	80,000	80,000	80,000	0
USE OF RESERVE FUND				
FIRE DEPT CAPITAL IMPROVEMENTS	0	0	0	
RES BAL FOR FD LAND,BLDS,&EQUIP	80,000	80,000	80,000	0
BALANCE FOR PD LAND, BLDG&EQUIP	121,745	129,936	129,936	
GENERAL FUND TRNSFR TO RSRVE	38,191	40,000	40,000	20,000
TOTAL	159,936	169,936	169,936	20,000
USE OF RESERVE FUND				
POLICE DEPT CAPITAL IMPROVEMENT	30,000	0	0	
RES BAL FOR POLICE DPT CAP IMPRV	129,936	169,936	169,936	20,000
BALANCE FOR DISPATCH DEPT EQUIP	30,000	10,000	10,000	
GENERAL FUND TRNSFR TO RSRVE	10,000	· · · · · · · · · · · · · · · · · · ·	10,000	
TOTAL	40,000	20,000	20,000	10,000
USE OF RESERVE FUND DISPATCH DEPT CAPITAL IMPRVMNTS	30,000	0	0	
RES BAL FOR DISPATCH DPT IMPRV	10,000	20,000	20,000	10,000
LIABILITIES & CLAIMS RESERVE				
BALANCE FOR H/HYPERTEN FUND	116,472	162,876	162,876	
GENERAL FUND TRNSFR TO RSRVE	46,404	•	40,000	
TOTAL	162,876		202,876	
USE OF RESERVE FUND	,	_==,0.0	_==,0.0	, . 00
H/HYPERTENSION CLAIMS	0	0	0	
RES BAL FOR H/HYPERTENSION CLMS	162,876	202,876	202,876	40,000