

**DISTRICT AUTHORITY MEETING
JUNE 10, 2024**

MEETING CALLED TO ORDER AT 6:00 P.M. WITH THE PLEDGE OF ALLEGIANCE.

MEMBERS PRESENT: A/C NORMAND PERRON, A/VC BRIAN MAYNARD, A/M STEVEN

GAGNON, A/M KATHLEEN HAYES, A/M MICHAEL VASSAR

MOTION MADE & SECONDED TO ADD DISCUSSION ON TENNIS COURTS TO THE AGENDA UV

APPROVAL OF MINUTES: MOTION-A/VC MAYNARD, SECOND A/M GAGNON TO APPROVE

MINUTES OF THE DISTRICT AUTHORITY MEETING HELD ON MAY 13, 2024. UV MOTION A/M GAGNON, SECOND A/VC MAYNARD TO APPROVE MINUTES OF ANNUAL

DISTRICT MEETING AS PRESENTED. UV

PUBLIC PARTICIPATION: NONE

PETITIONS & COMMUNICATIONS: NONE

REPORTS OF DEPARTMENTS:

POLICE DEPARTMENT: POLICE CHIEF CHRISTOPHER FERACE GAVE THE REPORT.

DISPATCH CENTER RECEIVED 1202 CALLS FOR SERVICE IN MAY 2024.

OFFICERS INITIATED 74 INVESTIGATIONS WITH 54 CRIMINAL OFFENSES

REPORTED

INCLUDING 7 FELONIES. A TOTAL OF 32 ARRESTS WERE MADE THAT INCLUDED 22 BY

WARRANT, 8 ON SITE, AND 2 JUVENILE ARRESTS. OFFICERS RESPONDED TO 14 DOMESTIC

VIOLENCE INCIDENTS, 22 MOTOR VEHICLE ACCIDENTS, THAT INCLUDES PRIVATE LOTS, &

12 ALARM ACTIVATIONS.

POLICE DEPARTMENT RECEIVED TOTAL INCOME OF \$10,946.50 THAT INCLUDED 9,275.00

FOR OUTSIDE POLICE WORK.

ON 05/03/2024, THE POLICE DEPT., ASSISTED BY THE STATEWIDE NARCOTICS TASK FORCE-

EAST OFFICE, CT VIOLENT CRIMES TASK FORCE-EAST OFFICE, AND THE PLAINFIELD

POLICE DEPT., SERVED A NARCOTIC RELATED SEARCH & SEIZURE WARRANT AT THE

RESIDENCE OF 46 BATTEY STREET. AS A RESULT OF THE SEARCH OF THE RESIDENCE,

SMALL QUANTITIES OF COCAINE AND CRACK, DRUG PARAPHENALIA, PACKING MATERIALS, SCALES, AND A SAWED-OFF SHOTGUN WERE SEIZED. THE

INVESTIGATION

LED TO THE ARREST OF FIVE (5) PEOPLE ON DRUG CHARGES, ONE OF WHICH WAS

CHARGED WITH A WEAPONS VIOLATION AND HAD FIVE (5) OUTSTANDING WARRANTS FOR

HIS ARREST.

POLICE OFFICER ROY HICKS, A 3-YEAR VETERAN OF THE PUTNAM POLICE DEPARTMENT,

WAS SLECTED AS THE MAYOTTE VEINS POST #13 AMERICAN LEGION PUTNAM POLICE

DEPARTMENT OFFICER OF THE YEAR. HE WAS NOMINATED BY 2 SUPERVISORS AND A CO-

WORKER FOR THIS MUCH DESERVED AWARD. HE WILL RECEIVE THIS AWARD ON JUNE

20TH. 2024 AT THE ANNUAL INSTALLATION OF OFFICERS AND AWARDS NIGHT.

FIRE DEPARTMENT: FIRE CHIEF ROBERT CAMPBELL JR. GAVE THE REPORT. ENGINEER TIM BENNETT HAS RESIGNED FROM THE DEPT. DUE TO MEDICAL REASONS.

14 VOLUNTEERS ATTENDED THE DEPARTMENT MEETING/TRAINING ON 05/11/2024.
18 VOLUNTEERS ATTENDED THE MEMORIAL DAY PARADE ON 05/27/2024.

CHIEF CAMPBELL WAS NOTIFIED THAT AMERICAN LEGION FIREFIGHTER OF THE YEAR

NOMINEE ZACHARY BELLEVILLE, WILL RECEIVE THE AWARD ON 06/20/2024.

ON 05/13/2024, THE DEPARTMENT RESPONDED TO A STRUCTURE FIRE IN ONE OF THE

BUILDINGS OF METAL MAST MARINE ON PROVIDENCE STREET. UPON FIRE CHIEF

CAMPBELL'S ARRIVAL AT THE SCENE, HE FOUND PUTNAM POLICE SGT. CINQUE TALKING

TO A JUVENILE WHO WAS INSIDE THE LOCKED GATE AREA. THE FIRE DEPT. CUT THE LOCK AND GAINED ACCESS IN ORDER TO KNOCK DOWN THE FIRE. THE JUVENILE

WAS KEPT ON THE SCENE BECAUSE HE WAS COMING UP WITH MANY STORIES OF HOW

THE FIRE STARTED. SGT. CINQUE TRANSPORTED THE JUVENILE TO THE POLICE STATION

FOR QUESTIONING. THE JUVENILE ADMITTED TO STARTING THE FIRES IN DIFFERENT

AREAS. CHIEF CAMPBELL WANTS TO THANK SGT. CINQUE AND ALL OTHERS INVOLVED

FOR A GREAT JOB. CHIEF CAMPBELL ALSO EXPRESSED HIS THANKS TO THE ENTIRE

PUTNAM POLICE DEPARTMENT FOR ALWAYS BEING THERE TO ASSIST THE FIRE DEPARTMENT IN ANY WAY.

UNFINISHED BUSINESS: NONE

NEW BUSINESS: ACT ON NON-UNION PERSONNEL WAGE/STIPEND REQUESTS FOR FY 24/25:

FIRE DEPARTMENT CHIEFS, VOLUNTEERS, JANITOR, AND MECHANIC – 5% INCREASE.

POLICE DEPARTMENT SECRETARY, POLICE SECRETARY TRAINEE, EVIDENCE CLERK -2.5%

INCREASE, RECORDS CLERK – 3.3% INCREASE, AUXILLARY POLICE 2.3% INCREASE,

AUXILLARY POLICE OUTSIDE WORK – 1.96% INCREASE, POLICE CHIEF, POLICE CAPTAIN –

2.5% INCREASE. PART TIME DISPATCHERS – 2.5% INCREASE. POLICE SECURITY OFFICERS,

DISTRICT CLERK AND ASSISTANT CLERK – 2.5% INCREASE.

MOTION A/VC MAYNARD, SECOND A/M HAYES TO APPROVE WAGE/STIPEND

RQUESTS UV

ACT ON REVISED VOLUNTEER FIREFIGHTERS' PENSION PLAN

DISCUSSION ON PAYMENT TO RETIRED VOLUNTEERS WHO PASS AWAY IN CURRENT

CALENDAR YEAR THAT PENSION PAYMENT IS DUE. TO DATE, PENSION CHECK SENT TO

MAURICE VIENS IN DECEMBER 2023 STILL NOT CASHED. MR. VIENS PASSED AWAY THE

END OF DECEMBER 2023. MOTION A/M GAGNON, SECOND A/M VASSAR TO STOP PAYMENT

ON CHECK AND ISSUE NEW CHECK PAYABLE TO ESTATE OF MAURICE VIENS. UV BOARD MEMBERS AGREED IF A RETIREE PASSES AWAY BEFORE YEARLY PAYMENT IS

MADE, PAYMENT WILL BE MADE TO THE RETIREE'S BENEFICIARY FOR THE CURRENT

YEAR ONLY. CHIEF CAMPBELL WILL SEND BENEFICIARY FORMS TO CURRENT PENSION

RETIREES TO DESIGNATE THEIR BENEFICIARY. (ARTICLE VII DEATH – SECTION 7.02)

MOTION A/VC MAYNARD, SECOND A/M VASSAR TO APPROVE REVISION TO FIREMEN'S

PENSION PLAN UV

**REQUEST LINE-ITEM TRANSFER OF YEAR END UNUSED CAPITAL EXPENSES
BALANCES:**

**POLICE CHIEF FERACE IS REQUESTING THAT ANY UNUSED BALANCES IN THE
POLICE AND**

**DISPATCH CAPITAL EXPENSE ACCOUNTS BE TRANSFERRED TO THE RESERVE
ACCOUNTS.**

**CHIEF FERACE ANTICIPATES USING RESERVE FUNDS TO REPLACE THE RECORDS
MANAGEMENT SYSTEM. POLICE DEPT BUDGET LINE ITEM 4201-57702-BUILDINGS-
(10,000.00),**

**4201-57704-EQUIPMENT- (10,000.00) TO 4900-59907-POLICE EQUIPMENT RESERVE
FUND,**

**DISPATCH DEPT BUDGET LINE ITEM 4204-EQUIPMENT-(10,000.00) TO 4900-59908-
DISPATCH**

EQUIPMENT RESERVE FUND.

MOTION A/M GAGNON, SRCOND A/M VASSAR TO APPROVE LINE-ITEM

TRANSFERS. UV

TENNIS COURTS – CHURCH STREET:

**CHAIRMAN PERRON STATED THAT HE WANTED TO ADVISE EVERYONE ON THE
PUTNAM RECREATION DEPARTMENT’S DECISION REGARDING THE TENNIS
COURTS.**

**THAT ARE LOCATED BETWEEN THE COURTHOUSE AND THE POLICE/FIRE
DEPARTMENT.**

**RECREATION DEPARTMENT WAS LOOKING INTO MOVING THE TENNIS COURTS
TO**

**RECREATION PARK, BUT HAVE NOW DECIDED TO RENOVATE THE CHURCH
STREET**

LOCATION INSTEAD.

MOTION A/M GAGNON, SECOND A/M HAYES TO CLOSE MEETING AT 6:45 PM UV

RESPECTFULLY SUBMITTED,

**LUCILLE HERRICK
DISTRICT CLERK**