

DISTRICT AUTHORITY ORGANIZATION MEETING

JANUARY 11, 2024

MEETING CALLED TO ORDER AT 7:00 PM WITH THE PLEDGE OF ALLEGIANCE.

MEMBERS PRESENT: A/M NORMAND PERRON, A/M BRIAN MAYNARD, A/M MICHAEL VASSAR
MEMBERS ABSENT: A/M STEVEN GAGNON, A/M SHARON STEWART

ELECTION OF CHAIRMAN: MOTION A/M MAYNARD SECOND A/M VASSAR TO NOMINATE A/M NORMAND PERRON CHAIRMAN. MOTION UNANIMOUSLY VOTED.

ELECTION OF VICE-CHAIRMAN: MOTION A/C PERRON SECOND A/M VASSAR TO NOMINATE A/M BRIAN MAYNARD VICE CHAIRMAN. MOTION UNANIMOUSLY VOTED.

SET MONTHLY MEETING DATES: MOTION A/VC MAYNARD SECOND A/M VASSAR TO HOLD REGULAR MONTHLY MEETINGS ON THE SECOND MONDAY OF THE MONTH AT 6:00 PM, OR ON THE NEXT BUSINESS DAY AT 6:00 PM IF MONDAY IS A HOLIDAY, FOR CALENDAR YEARS 2024 AND 2025. UV

ADOPT RULES FOR SPECIAL SERVICES DISTRICT AUTHORITY: MOTION A/VC MAYNARD SECOND A/M VASSAR TO ADOPT RULES FOR SPECIAL SERVICES DISTRICT AUTHORITY, AS PRESENTED EXCEPT FOR CHANGE OF MEETING TIME TO 6:00 PM UV

APPROVAL OF MINUTES: MOTION A/VC MAYNARD, SECOND A/C PERRON TO APPROVE MINUTES OF 12/11/2023 DISTRICT AUTHORITY MEETING AS PRESENTED UV

PUBLIC PARTICIPATION: NONE

PETITIONS & COMMUNICATIONS: LETTER OF RESIGNATION FROM DISTRICT AUTHORITY MEMBER SHARON STEWART EFFECTIVE 01/15/2024 DUE TO MOVING OUT OF THE PUTNAM SPECIAL SERVICES DISTRICT. MOTION A/M VASSAR, SECOND A/VC MAYNARD TO ACCEPT RESIGNATION WITH REGRET UV

REVENUE COLLECTOR'S REQUEST FOR TAX REFUNDS: NONE

REPORTS OF DEPARTMENTS:

FIRE DEPARTMENT: FIRE CHIEF ROBERT CAMPBELL GAVE THE REPORT. CODY WHITE RESIGNED FROM THE DEPARTMENT EFFECTIVE 12/01/2023. 5 NEW VOLUNTEERS ACCEPTED INTO THE DEPARTMENT ON A 6 MONTH PROBATION.

POLICE DEPARTMENT: POLICE CAPTAIN JUSTIN LUSSIER GAVE THE REPORT. DISPATCH CENTER RECEIVED 1147 CALLS IN DECEMBER 2023. OFFICERS INITIATED 52 INVESTIGATIONS WITH 43 CRIMINAL OFFENSES REPORTED INCLUDING 5 FELONIES. A TOTAL OF 15 ARRESTS WERE MADE THAT INCLUDED 3 BY WARRANT, 11 ON SITE, AND 1 JUVENILE ARREST. OFFICERS RESPONDED TO 8 DOMESTIC VIOLENCE INCIDENTS, 23 MOTOR VEHICLES ACCIDENTS THAT INCLUDES PRIVATE LOTS AND 8 ALARM ACTIVATIONS. IN DECEMBER, POLICE DEPARTMENT RECEIVED TOTAL INCOME OF \$27,764.85 THAT INCLUDED \$27,001.00 FOR OUTSIDE POLICE WORK. POLICE DEPARTMENT HAS APPLIED FOR A TIER 1 ACCREDITATION EXTENSION THROUGH POSTC. STATE LAW REQUIRES THAT DEPARTMENT BE TIER 1 COMPLIANT BY 01/01/2024. THE BIGGEST BARRIER HAS BEEN RE-WRITING AND DRAFTING NEW GENERAL ORDERS AND POLICIES THAT MEET THE POSTC TIER 1 STANDARDS WHICH IS A LABOR INTENSIVE AND TIME-CONSUMING TASK. DEPARTMENT IS HALFWAY OVER COMPLETION TOWARDS REACHING THE 128 TIER 1 OPERATIONAL STANDARDS AND HOPE TO BE COMPLIANT FOR THE ONSITE DEPARTMENT AUDIT AND ASSESSMENT ON 04/24/2024. DEPARTMENT HAS PURCHASED NEW PUBLIC SAFETY SCHEDULING SOFTWARE CALLED POWER-TIME. SETTING UP THE SOFTWARE WITH THE COMPANY IS IN THE INITIAL STAGE. THE SOFTWARE SHOULD IMPROVE EFFICIENCY IN SCHEDULING, REDUCE ERRORS, AND PROVIDE A REAL-TIME VIEW OF THE SCHEDULE. IT WILL HANDLE TIME OFF REQUESTS AND THE FILLING OF OVERTIME AS WELL. THE SOFTWARE IS ALSO SUPPOSED TO BE ABLE TO INTEGRATE WITH THE DISTRICT'S PAYROLL SYSTEM, TYLER ERP PRO, TO HOPEFULLY GENERATE PAYROLL QUICKER WITHOUT THE NEED FOR MANUAL DATA INPUT THE DEPARTMENT WAS APPROVED FOR FUNDING FROM THE STATE OF CT DESPP VIOLENT CRIME AND STOLEN MOTOR VEHICLE PREVENTION GRANT FOR FIXED LICENSE PLATE READERS (LPRs) IN THE AMOUNTS OF \$30,000 FOR THE REMAINDER OF THIS YEAR AND \$35,000.00 FOR NEXT YEAR. THE GRANT IS 100% REIMBURSABLE AND THE DEPARTMENT WOULD HAVE TO PAY THE UPFRONT COSTS AND THEN SEEK REIMBURSEMENT. THIS PROGRAM IS SIMILAR TO WHAT THE STATE HAS DONE IN THE PAST FOR RECEIVING FUNDING, SUCH AS BWCs, CRUISER CAMS AND JAG VCP GRANTS. FLOCK SAFETY (A GSA VENDOR) WOULD ENABLE US TO STRATEGICALLY PLACE 5-6 SOLAR POWERED LPRs AND COVER THE USER FEE AND SERVICE PLANS FOR THE NEXT 3 YEARS. LPRs ARE TIED INTO THE STATE NCIC/COLLECT SYSTEM. VEHICLES BEARING A LICENSE PLATE THAT PASSES BY ONE OF THE READERS WOULD BE SCANNED AND CHECKED AGAINST STOLEN MOTOR VEHICLES, STOLEN LICENSE PLATES, AND WANTED INDIVIDUAL FILES. READERS WOULD BE PLACED ON THE INBOUND TRAVEL LANE OF THE HEAVILY TRAVEL ROADWAY INTO

THE SSD GIVING THE POLICE DEPARTMENT REAL TIME NOTIFICATIONS. THE ADVANTAGE OF INBOUND FOR OUTBOUND IS THAT POLICE WOULD BE ALERTED WHEN A CRIMINAL ELEMENT IS COMING INTO THE SSD AS OPPOSE TO LEAVING IT. THE ADVANTAGE OF USING THE FLOCK SAFETY VENDOR IS THAT THE POLICE CAN ALSO MINE REGIONAL INFORMATION FROM JURISDICTIONS THAT ALSO USE FLOCK SAFETY. POLICE WOULD BE ABLE TO ACCESS LPR INFORMATION FROM GROTON, CT; NORWICH CT; & SMITHFIELD RI.

UNFINISHED BUSINESS: NONE

NEW BUSINESS: APPOINT COMMITTEE TO REVISE VOLUNTEER FIREMEN'S PENSION PLAN
A/VC MAYNARD, A/M VASSAR, FIRE CHIEF ROBERT CAMPBELL, & ASISSTANT FIRE CHIEF RICK DIVINCENZO WERE APPOINTED TO REVIEW AND/ OR REVISE PENSION PLAN.

MOTION A/VC MAYNARD, SECOND A/M VASSAR TO CLOSE MEETING AT 7:28 PM. UV

RESPECTFULLY SUBMITTED,

LUCILLE HERRICK
DISTRICT CLERK